

- b. The amount of scholarship awarded shall be 25000/- p.m. to PhD scholar.
- c. A teaching load of minimum 8 hours shall be assigned to all the awardees of scholarship.
- d. The duration of PhD scholarship shall be 2 years only, but up to the date of submission of thesis or till TEQIP-III project continues (which ever is earlier)
- e. If a student leaves the Univ. or gets a poor/unsatisfactory performance as per DRC report, the scholarship shall be discontinued immediately. The same must be immediately intimated by the Chairperson of concerned dept. to the TEQIP cell.
- f. The awardees of the scholarships are not supposed to receive any financial assistance-ship other than the scholarship during the period he/she is awarded. The awardees of scholarship shall submit an undertaking to that effect duly countersigned by the respective chairperson.
- g. Chairpersons of the department may be required to take the prior approval for the Ph.D. scholars engaged for teaching and research assistantship under TEQIP-III.
- h. The Ph.D. scholarship awardees shall acknowledge the grant under TEQIP in his/her thesis and his/her publications out of the Ph.D. work.

Item 5 Good Governance Document

The Good Governance Document has to be prepared and placed in the next meeting of Executive Council of the University. A Good Governance awareness workshop/ Seminar may be organized in the University.

Item 6 Work of PMSS, MIS and PFMS:

It is resolved that two efficient persons shall be appointed who can handle the work of PMSS, MIS and PFMS. For this, one post of Project Assistant (preferably B.Tech.) & one D.E.O./ programmer shall be got sanctioned from BoG (EC in our case) on contract basis as per DC rates. However, for the sake of expediency, immediate approval of the Hon'ble Vice-Chancellor (to be later ratified by E.C.) may be taken so that work of TEQIP does not suffer.

Item 7 Guidelines for International Travel

The house was apprised about the availability of the revised guidelines for International travel received from NPIU which are made available on University website under the link TEQIP-III & are also available on NPIU website. However, officers who have not availed of this facility shall be given preference.

Item 8 Data Audit / Performance Audit

It was decided that all the TEQIP coordinators of the participating departments shall submit the relevant and complete data in TEQIP Cell as and when required within prescribed /stipulated time frames

Item 9 Joint Review Meeting

The house was apprised about the norms from NPIU that the Institute must achieve all key parameter / deliver-ables up to 31.03.2018 to get next instalment. In case of any deficiency, no further grant will be released to the Institute.

Item 10 Management Capacity Enhancement

Nominations for Training on Management Capacity Enhancement for Administrators at IIM / NPIU will be requested periodically. It is also resolved that chance shall be given to those Officers who have not yet availed this training rather than repeating the Officers who have already attended training on Management Capacity Enhancement.

Item 11: Finishing School:

(A) To expedite / initiate the activities under this head, all chairpersons of participating depts. shall submit the proposal for training of students for enhancement of domain specific knowledge to Convener, Finishing School Committee.

(B) The proposal of training of students for soft skills & training for improving the transition rate for 1st year students shall also be prepared by Finishing School Committee.

(C) The remuneration for faculty (internal / external) may be fixed as Rs. 1000/- per hour subject to a maximum of Rs. 4000/- per day. TA shall be admissible as per prevalent rules only. These classes shall be arranged on weekends or before / after normal teaching hours in the weekdays.

Item 12: Depositions of money in 4 Funds:

Establishment of Sustainability Fund (Corpus Fund, Faculty Development Fund, Equipment Replacement Fund and Maintenance Fund) is essential to ensure that the developmental activities continue beyond the Project period. It is, therefore, compulsory to establish the Four Funds & consign 8% of revenue every year (i.e. 2% in each Fund), as per prescribed mechanism from the institutions own funds but not from the project funds. The Controller of Finance, Nodal Officer (Financial Aspects) needs to do the same for all the project years at the earliest

Item 13: Start-up Cell:

Dr. Anil Kumar Gupta, Associate Professor has already been appointed as Coordinator, Start-up Cell. Faculty Facilitators and Students Coordinators are required to be appointed by participating departments at the earliest.

Item 14 The following committees are constituted for the purpose of implementation of TEQIP-III

- | | |
|---|---------------------------|
| 1. Nodal Officer, | : Prof. J.S. Saini, EED |
| 2. Coordinator, TEQIP | : Prof. Suresh Verma, MED |
| 3. Nodal Officer Academic Activities | : Dean Academic Affairs |
| 4. Nodal Officer Civil Works Including environment mgnt | : XLEN |
| 5. Nodal Officer Procurement | : Nodal Officer, TEQIP |
| 6. Nodal Officer Financial Aspects | : Controller of Finance |
| 7. Nodal Officer Equity Assurance plan | : Controller of Finance |

PURCHASE COMMITTEE.

1. Nodal Officer (TEQIP-III),

: Chairman



2. Chairman, Indenting Department : Member
3. Dy. Registrar / AR Store & Purchase : Member
4. Representative of Finance (not below the rank of A/c Officer) : Member
5. Coordinator TEQIP : Member
6. Procurement Coordinator / Co-Coordinator : Member
7. Department Coordinator, TEQIP : Member

SCRUTINIZING COMMITTEE (FACULTY & STAFF DEVELOPMENT):

1. Hon'ble Vice Chancellor : Chairman
2. Prof. J.S. Saini, Nodal Officer : Member
3. Dr. J.S. Rana, Coordinator International Affairs Cell : Member
4. Dean of Respective Faculty : Member
5. Dean Academic Affairs : Member
6. Chairperson of the Department : Member-Secretary
7. Coordinator (TEQIP) : Member

FINISHING SCHOOL COMMITTEE:

1. Dr. D.P. Tiwari Chairman, Chemical Engg. Deptt. : Chairman
2. Dr. S. K. Grewal, Assoc. Prof., ECED : Member-Secretary
3. Dr. Mahender S. Narwal, Associate Prof., Mech. Engg. Deptt. : Member
4. Department Coordinator, TEQIP : Member

INDUSTRY INSTITUTE INTERACTION & MOU COMMITTEE:

1. Dr. D.P. Tiwari, Chairman Chemical Engineering : Chairman
2. Dr. Surender Dahiya, Associate Prof., Electrical Engg. Deptt. : Member
3. Coordinator / Coordinator (TEQIP) : Member
4. Dr. Virender Ahlawat, Training & Placement Officer : Member Secretary

FINANCE COMMITTEE:

1. Prof. J.S. Saini, Chairman, Electrical Engg. Deptt. : Chairman
2. Controller of Finance : Member
3. Coordinator (TEQIP) : Member-Secretary

CIVIL WORKS:

1. Registrar : Chairman
2. Executive Engineer : Member-Secretary
3. Chairman / Coordinator of concerned Department : Member
4. Coordinator (TEQIP) : Member

ACTION PLAN DRAWING-UP AND FOLLOW-UP COMMITTEE:

1. Hon'ble Vice-Chancellor : Chairman
2. Registrar : Member
3. Nodal Officer (TEQIP) : Member
4. Chairpersons participating Department. : Member
5. Coordinator (TEQIP) : Member-Secretary
6. Controller of Finance : Member

Item 15: Subscription of e-journal

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For the annual subscription of e-journals, a need-based subscription of e-journals shall be worked out by the Dy.-Librarian in consultation with the chairpersons of participating departments.

Item 16: Induction Training Programme: Mandatory Induction training programme as envisaged in the recently released Model curriculum for Engg. U.G. programmes shall be carried out for all first year students. For this purpose, the Dept. Chairpersons may give by 30.12.2017 to TEQIP Cell the names of faculty members (one for each group of 20 students), to be sent for Training for Mentors.

Item 17: Reimbursement of fee for acquiring higher education for faculty and staff / paper publication / PhD Thesis printing & binding etc

It was decided that the reimbursement of fee shall be for faculty /staff for paper publication in SCI journals only and not for Open access facilitation. Costs of PhD Thesis printing & binding etc. Shall also be admissible.

Item 18: Student Learning Assessment (SLA) Survey

The house was apprised about the Student Learning Assessment (SLA) survey conducted on 21st, 22nd & 23rd November 2017 for the CSE and IT departments where students of B.Tech. 1st year & 3rd year & faculty members who taught / were teaching them participated.

Participation of selected institute & its selected departments in SLA was mandatory. Dr Manish Kumar Saini, Asst. Prof. EED and Sh Rajvir, Asst. Prof. CSEID attended the Orientation Workshop on SLA at AICTE Auditorium, Delhi organised by NPIU on 11.11.2017. Test Administrator: Dr J.S. Saini; SLA Coordinator: Dr Suresh Verma. Dr. Darmender Kumar, Prof. CSE, GJUST, Hisar was appointed as 3rd Party Proctor by NPIU for SLA for 21 and 22 November 2017.